



20 September 2018

Dear Parents and Guardians,

Updated Terms of Enrolment

As you may be aware, in 2015 new Terms of Enrolment were introduced across all Catholic Education Commission Tasmania schools. As part of our ongoing commitment to providing the best possible educational experience, we have continued to monitor and revise the Terms of Enrolment. We will therefore be introducing a small number of updates to the Terms of Enrolment, which will apply to all current enrolments continued in 2018 as well as to new enrolments.

As always, the commitment to our families is that no child will be denied a Catholic education due to financial hardship. Therefore, while there will be some administrative changes at the school, we will continue to work with all of our students' families to ensure that the pastoral needs of our students are met. None of the updates will impact upon the responsibility for fee payment or any other administrative arrangements which you have entered into with the school.

A full copy of our new Terms of Enrolment is enclosed, which you should read carefully. To summarise, the key changes include:

- A new request for Medicare card information, which may be given to medical providers in the event that your child requires medical treatment in your absence;
- Clarification of the notice period to be given where a child will be withdrawn from the school. Importantly, it should be noted that parents are required to give **ten (10) school weeks'** notice of withdrawal of a student. This does not include school holiday weeks;
- Revised wording of the 'Students with Additional Needs' section due to government data collection requirements;
- Revised wording in relation to publication of photographs and/or videos which your child appears in to reflect the possible use of such material in the National Educational Access Licence for Schools. This is a licence between education departments of the various states and territories, allowing school to use licenced material for educational purposes only;
- Clarification regarding arrangements for payment, indemnities, suspension and termination of enrolment to reflect existing practices.

By continuing your child's enrolment in 2019 from Monday 21 January 2019, you will be taken to have accepted these updates to the Terms of Enrolment.

If you have any concerns about the updates, please contact the school office on 6238 4350 or by contact@gyc.tas.edu.au before Monday 22 October 2018. We would be happy to discuss the incoming changes with you further.

Yours faithfully,

Craig Deayton
Principal